

ORDER #2025-08

WHEREAS, the Local Government Code, Section 130.902, V.T.C.A. allows for the Commissioners' Court of a county to set aside from the general fund of the county an amount approved by the County Auditor for use as a change fund by any county or district official who collects public funds. Section 130.902 further states that said fund may be used only to make change in connection with collections that are due and payable to the county, the state, or another political subdivision of the state that are often made by the official; and

WHEREAS, Panola County Tax Assessor Collector Holly Gibbs has requested that the Tax Assessor/Collector's Office change fund of **EIGHTEEN HUNDRED-FIFTY AND NO/100 (\$1,850.00) DOLLARS** be increased by **NINETEEN HUNDRED-FIFTY AND NO/100 (\$1,950.00) DOLLARS** bringing it to a total of **THIRTY EIGHT HUNDRED AND NO/100 (\$3,800.00) DOLLARS** so that the Tax Assessor Collector's Office can better make change in connection with collections that are payable to the County; and

WHEREAS, Jennifer Stacy, the County Auditor of Panola County, Texas, has recommended the change fund be increased from **EIGHTEEN HUNDRED-FIFTY AND NO/100 (\$1,850.00) DOLLARS** by **NINETEEN HUNDRED-FIFTY AND NO/100 (\$1,950.00) DOLLARS** bringing the total change fund to **THIRTY EIGHT HUNDRED AND NO/100 (\$3,800.00) DOLLARS** in the Panola County Tax Assessor Collector's Office.

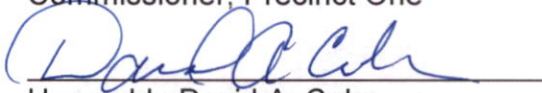
NOW, THEREFORE, IT IS ORDERED, by the Commissioners' Court of Panola County, Texas, meeting in Open Session at a properly scheduled meeting of said Court, that an additional **NINETEEN HUNDRED-FIFTY AND NO/100 (\$1,950.00) DOLLARS** be set aside from the general fund bringing the total change funds to **THIRTY EIGHT HUNDRED AND NO/100 (\$3,800.00) DOLLARS** for the Panola County Tax Assessor Collector's Office.

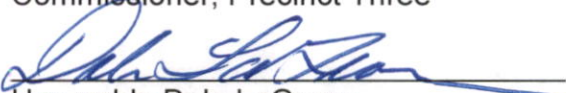
PASSED, APPROVED, and ADOPTED this 26th day of August, 2025.


County Judge Rodger G. McLane

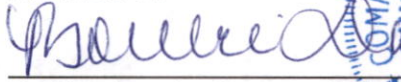

Honorable Billy Alexander
Commissioner, Precinct One


Honorable Craig M. Lawless
Commissioner, Precinct Three


Honorable David A. Cole
Commissioner, Precinct Two


Honorable Dale LaGrone
Commissioner, Precinct Four

ATTEST:


Bobbie Davis, County Clerk



County Of Panola

HOLLY GIBBS

TAX ASSESSOR - COLLECTOR

PANOLA COUNTY COURTHOUSE

110 S. SYCAMORE, ROOM 211

CARTHAGE, TEXAS 75633

(903) 693-0340

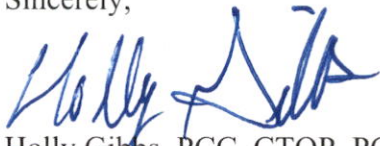
August 18, 2025

Panola County Commissioners Court
Panola County Courthouse

Gentlemen:

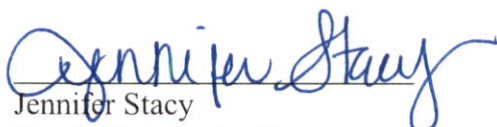
Please be advised I request the Panola County Commissioners Court to increase the change fund for the Panola County Tax Assessor/Collector's Office from \$1850.00 to \$3,800.00 (a \$1,950.00 increase). Allowing the three tills that currently have \$150.00 to increase to \$200.00 so all employees will have the same amount in their till and creating a cash vault of \$2000.00. This will allow us to keep change on hand reducing the amount of change orders from the bank and having everyone get change from one source. This request is made in accordance with the Texas Local Government – Section 130.902.

Sincerely,



Holly Gibbs, PCC, CTOP, PCAC
Panola County Tax Assessor Collector

Per local Government Code 130.902 the amounts listed above are approved by the County Auditor.



Jennifer Stacy
Panola County Auditor